

Twin Rocks Sanitary District

Budget Committee Agenda

April 10, 2025

1. Call to Order _____ am

2. Budget Officer – Ron Hemberry

Budget Committee Board Members Position

George Bean	_____	<u>1</u>
Joann Baker	_____	<u>2</u>
Jerry Berndt	_____	<u>3</u>
Ron Hemberry	_____	<u>4</u> - Budget Officer
Jerry Stanfill	_____	<u>5</u>

Budget Committee Appointees

Position

Public Committee Members have a 3-year term

Carla Albright	_____	1	Term Expires 2027	new term expired 2024
Troy Taylor	_____	2	Term Expires 2027	new term expired 2024
George Baker	_____	3	Term Expires 2027	new term expired 2024
Kathy Bean	_____	4	Term Expires 2026	
Mike Kingsbury	_____	5	Term Expires 2025	

Twin Rocks Sanitary District Staff

Jennifer McHugh – Administrative Manager

Cory Perkins – Plant Operator

3. Reading and approval of the Budget Committee Minutes from April 11, 2024.

Motion to approve minutes by _____ 2nd by _____ Motion carried

4. Vote in the Committee Chairman and extend Committee Member Terms that are expiring if needed.

5. Receive the Budget Documents and any Resolutions (Rates)

6. Hear Budget Message. (Budget Officer reads the message into the record.) Read by Ron Hemberry
2025/2026 FY Budget

7. Take Public input. (Committee Chairperson)

8. Discuss and change the Budget as necessary. (Committee Chairperson)

9. Any suggestion for changes to the Budget as proposed, will be heard at the Budget Hearing & Summary Meeting May 8, 2025 at 9 A.M.

Motion to adjourn meeting by _____ 2nd _____ Motion carried

Next Meeting: Budget Hearing - May 8, 2025 at 9 am., Next Budget Committee Meeting April 9, 2026 at 9am

Twin Rocks Sanitary District – Board Meeting Agenda following Budget Committee Meeting

18005 Highway 101 N, Rockaway Beach, Oregon 97136
503-355-2732
office.twinrockssanitary@gmail.com
April 10, 2025

Board Members:

1. George Bean, Board Member at Large.
2. Joann Baker, Secretary.
3. Jerry Berndt, Vice-Chairman.
4. Ron Hemberry, Chairman.
5. Jerry Stanfill, Treasurer.

Staff:

1. Cory Perkins, Plant Operator.
2. Jennifer McHugh, Plant Office Manager.

Meeting Called to Order: Start Time and Roll Call. This meeting will follow the Budget Committee Meeting.

Public Comment: If public is in attendance.

(Public comment will be limited to 5 minutes per person unless prior arrangements have been made. Presentations will be limited to 15 minutes.)

Minutes: Minutes for the March 13th meeting.

(Emailed to all Board Member 2 days before this meeting for review and a printed copy is available at the meeting.)

Financial Report and Authorization of Bills:

Approval of Bills and Financial Report – Checks #5389-5397, EFT, and ACH payments.

Committee Reports:

Safety Comm. (Cory)--

Old Business:

- Electronic Billing – January Quarter – Jennifer.
- Budget vs. Actuals – Q3
- 2025/2026 Budget

New Business:

Correspondence: Several emails and letters to report this month.

Staff Reports:

Plant Manager -
Office Manager -
Board Concerns –

Next Board Meeting: May 8th – 9am
Next Board Meeting will also include the Budget Hearing

Twin Rocks Sanitary District Budget Calendar 2025/2026

February 13th

Prepare Draft of proposed Budget

March 13th

Appoint Budget Officer & Appoint Budget Committee

March 17th

Publish 1st Meeting Notice for April Budget meeting

Publishing 3/25/25 & 4/1/25

April 7st

Publish 2nd Meeting Notice for May Budget Hearing

Publishing 4/29/24 & 5/6/24 (LB-1)

April 10th

Budget Committee Meeting at 9 AM &

Approve proposed Budget by Committee

Reading of Rate Resolution

Sign New Rate Resolution if approved

April 22th

Publish LB-1 for the Budget Hearing – May 8

Publishing 5/6

May 8th

Budget Hearing 9 AM and Adopt Budget

Sign Budget Resolution

June 12th

If Budget is not adopted in May

Adopt Budget Make Appropriations

June 30th

Submit Documents to County Clerk