

Minutes of Twin Rocks Sanitary District

September 9, 2026, Board Meeting

Board Members and Staff

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| 1) George Bean | Board Member at Large |
| 2) Joann Baker | Secretary |
| 3) Jerry Berndt | Vice-Chair |
| 4) Ron Hemberry | Chairman |
| 5) Jerry Stanfill | Treasurer/Finance |
| 1) Cory Perkins | Plant Operations Manager |
| 2) Jennifer McHugh | Office Administrations Manager |

Meeting Called to Order on Thursday, 8:55am.

Roll Call by Ron Hemberry. Everyone was accounted for.

Public Comments:

No Public in attendance.

Minutes:

Members read the Minutes for the August 13, meeting.

Motion to approve Jerry B Second, Jerry S. Motion carried, Minutes approved.

Emailed Minutes to all Board Members 2 days before the Board Meeting for review and a copy printed for the meeting.

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and the Financial Report – Checks # 5617-5627, EFT, and ACH payments.

Motion to approve Jerry S. Second, George B. Motion carried. All bills are to be paid.

Two board members reviewed and signed all bills and payments before the meeting.

Committee Reports:

Safety Comm. (Cory) – Removed an overhead hazard in the shop; an older ventilation fan.

Old Business:

Electronic Billing for July Quarter and AR – 135 auto payments are now set up, each quarter we add a few more. Four July Annuals were sent out with their discounts removed, today we still have two of them outstanding. AR is \$24k and that is 96% paid from what has been invoiced, same as last year at this time. I will be sending out about 70 statements this month, but with my arm in a sling I will need help stuffing envelopes. Joann volunteered.

Audit Update – We have not received the draft audit yet. The auditors were here on August 10th. We should have the draft audit soon.

Update for Twin Rocks Water District lease – Watseco-Barview Water District is completed. I am still waiting to hear back from Scott with TRWD for his answer on changing his lease. I have emailed him several times.

New Business: No new business.

Correspondence –

SDAO email on Cybersecurity Advisory – There was some discussion on this as there has been a lot of attacks on small districts like us.

SDAO email on Background Check Program Update

Staff Reports:

Plant – Cory: He went to the OAWU conference in Seaside this last month and took lots of classes to keep up his certifications. Hach did come out and serviced the CL17s. DEQ is changing their on-line systems again. Now we have 2 accounts set up; one for Cory (as operator) and one for the District. All our paperwork will now be on the District's website account, this includes all our regular reporting. We received our new air compressor for the shop; it is now all set up. We did have all our generators fueled up and ready for winter. We purchased a new generator for the Pine Beach Lift Station; it is kept here at the shop and trailered over when needed. That was how that lift station was designed.

Pacific Power is who has been servicing our generators, has been bought out by Industrial Service Solutions (ISS) this last year. With that, the generator serviceman (Louie) from them has left the company and has started his own company (ProGen Power) for generator servicing. We want to stay with him and have him continue our generator service. Our generators were approved for their annual service in June from a Pacific Power quote and they have not scheduled it yet. There was some discussion on changing the service to Louie and he will come out to provide new quotes soon.

Cory did get new quotes from Pump Tech for a spare and/or replacement pumps for the Jetty Lift station. Pump Tech sent him a couple of options and Cory will go over them and bring them up at the next meeting.

Office – Jennifer: I am scheduled to be off tomorrow, 9/10. My next ortho appointment will be on 10/6 so I will need that Tuesday off. With the October invoicing coming up I will need help stuffing envelopes that day too, October 1st, Thursday. George did volunteer for that day. My hours have been varied for this month, September, since I broke my shoulder. But all the usual office stuff has been done, and customer concerns have been answered. I have been working on retention and that is at a standstill for now.

Board Concerns: Joann is getting ready to go to Arizona for the winter and will be back in December.

Motion to adjourn Jerry S, seconded by George B, the meeting adjourned at 9:30 am
Next meeting: October 8, Thursday, 9am

Ron Hemberry, Board Chairman

Date