

Minutes of Twin Rocks Sanitary District

Board Meeting – January 8, 2026

Board Members

- 1) George Bean Board Member at Large
- 2) Joann Baker Secretary
- 3) Jerry Berndt Vice-Chair
- 4) Ron Hemberry Chairman
- 5) Jerry Stanfill Treasurer/Finance

Staff

- 1) Cory Perkins, Plant Operations Manager
- 2) Jennifer McHugh, Office Administrations Manager

Meeting Called to Order at 9:00 a.m.

Roll Call by - Ron Hemberry, all present, Joann was on video conference

Public Comments:

No public in attendance.

MINUTES:

Members read the Minutes for December 11th, meeting – Minutes Approval.

Motion to approve Jerry B 2nd Jerry S motion carried.

Minutes were emailed to all Board Members 2 days before the Board Meeting for review and a copy was printed for the meeting.

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and the Financial Report – Checks # 5510 - 5513, EFT, and ACH payments.

Motion to approve Jerry B. 2nd Jerry S. motion carried.

All payments were previously reviewed and signed by two board members.

Committee Reports:

Safety Comm. (Cory)—nothing to report

Old Business:

Electronic billing –Jennifer: We went over the end of the October quarter; AR had a total of \$6,548 left to collect. That is 100% collected of what was invoiced this FY as of December 31. With the start of the January Quarter, we sent out 557 invoices for a total of \$184,502.80. With only a week into the quarter, our AR shows \$119k left to collect. Today we are at 78% collected of what has been invoiced this FY. Last January 2025, we were at 74%. With January Annuals – 80 went out and we have 53 left to pay.

SDAO Conference Schedules: Jennifer registered Jerry S, Ron, George, and herself for the SDAO conference February 5 – 8. Everyone received the schedule confirmation by email from SDAO. George is staying over in Seaside, Ron and Jerry S will be driving in daily. So will Jennifer.

New Business:

Budget vs. Actuals for the end of Q2:

Jennifer went over Budget vs. Actuals - for Payroll, Office expenditures, and Plant expenditures with input from Cory. So far this FY everything looks good, spending is under budget. There was some discussion and Jennifer answered all questions.

Budget:

At February and March meetings, we will be going of the budget process for the next FY. Start thinking about rate increases. The City of Rockaway Beach has just done a sewer rate increase. They set up a 5-year plan; starting in January of 2026 it is up 7.2%, 2027 up 8.6%, and 2028 – 2030 up 8.5%. January 2026 they are now at \$54.45 a month and we are at \$52.76 monthly this current FY. They have not had a price change in sewer service for 15 years. There was some discussion on rates, catastrophes, and weather events.

Board Terms:

We have no board terms expiring this year, 2026. 2027 elections will be for George, Joann, and Jerry B. So, keep that in mind for next year.

Correspondence: Received –

We got our Registered Agent form back from the State. I just need to drop it off with the County Clerk. News and Review from SDAO – Winter Edition is out.

We received a Cyber Insurance quote from Cheryl at Hudson; SDIS is only offering a standard limit of \$50,000 for 1st part claims / \$100,000 for 3rd part claims which is covered in our SDIS liability insurance, but they are not offering any increased limits this year as they have done in the past. Cheryl looked into this for me and sent me a quote from Victor insurance, which she feels, would be a good fit for us. This quote offers a broad array of coverages with a \$1,000,000 limit for a total of \$1,550 a year. This is something to think about as claims of this nature are typically large in scale and are happening more frequently. There was some discussion and Jennifer will bring back more information at a later meeting.

Staff Reports:

Plant Manager – Cory – Pacific Power came down and worked on the North Lift Station generator transfer switch. That is now fixed.

We are down an effluent pump from the power surges we had with the last storm. Its VFD went out. EC is working on finding a new one since they do not make those older VFDs anymore. This is the older effluent pump that is down. Industrial Solutions will have to come in and program the VFD when it is replaced. Since we have pumps with this same style of older VFD when we find a replacement I will get a spare to have in the ready. We put new shelving in the blower room for spare parts.

We just finished & submitted our last round of quarterly testing for our permit renewal, this is in 2027, it needs to be done a year prior to when you apply.

Cory has been trying to use up some vacation time and has been working on his home with some remodeling.

Office Manager – Jennifer – I did get my new computer and my old one is now out here is in the boardroom, so the much older computer that was in the boardroom CenterLogic has recycled for us. Cory and I will be installing a TV to be a monitor soon to add to the boardroom for conferencing and webinars. I have an appointment with Pacific Office, our copier people, as our copier lease is up in March this year. We may replace it with a newer model, I will let you know.

We have a Holiday on Monday the 19th for Martin Luther King Day.

My son and family will be here at the end of the month, beginning of the next month and I will be taking a few days off while they are here. I will be in and out of the office at that time.

Board Concerns – none.

**Motion to adjourn Jerry S, seconded by Jerry B, the meeting adjourned at 10:05 am
Next meeting: February 12th, 2026, Thursday @ 9am**

Ron Hemberry, Board Chairman

Date