



Twin Rocks Sanitary District
PO BOX 69
Rockaway, OR 97136

Agenda for Board Meeting
Board Meeting April 13, 2023

Board Members

- | | |
|-------------------|-------------------------|
| 1) Richard Seward | V/C |
| 2) Joann Baker | Secretary |
| 3) Jerry Berndt | Treasurer |
| 4) Ron Hemberry | Budget Officer/Chairman |
| 5) Jerry Stanfill | Board Member |

Staff

Joe Nemeyer, Plant Operator
Cory Perkins, Plant Operator
Jennifer McHugh, Office Manager

MEETING CALLED TO ORDER _____ – Roll Call

MINUTES: Read Minutes for **March 9th, 2023** – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – Checks # **5045 - 5057**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Cory)--

Old Business:

- **Electronic Billing – January Quarter** and Financial Reporting –Jennifer
- **Revised Sewer Rate Schedule**

New Business:

Correspondence:

STAFF REPORT

Plant Manager --

Office Manager—

Board Concerns--

Twin Rocks Sanitary District Budget Calendar 2023/24

Budget Committee - Richard Seward, Joann Baker, Jerry Berndt, Ron Hemberry, Jerry Stanfill

Budget Officer – 3/9/23 vote – Ron Hemberry

Budget Developers – Jennifer McHugh, Dena Singer (our cpa)

Appointees – Public Committee – Carla Albright, Troy Taylor, George Baker, Mike Kingsbury

Twin Rocks Sanitary District is a Drug Free Work Place and an Equal Opportunity Employer and Provider. Discrimination is prohibited by federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington DC, 20250

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|------------------------------|---|
| February 16, 2023 | Prepare Draft of proposed Budget – Budget prep |
| March 9, 2023 | Appoint Budget Officer & Appoint Budget Committee |
| March 20th | Publish 1st Meeting Notice for April Budget meeting - Publishing 3/28/23 & 4/4/23 |
| April 10st | Publish 2nd Meeting Notice for May Budget Hearing - Publishing 4/23/23 & 5/6/23 |
| April 13, 2023 | Budget Committee Meeting at 9 AM & Approve proposed Budget |
| April 24th | Publish LB-1 for the Budget Hearing – May 11 - Publishing 5/1 or 5/8 |
| May 11, 2023 | Budget Hearing 9 AM and Adopt Budget |
| June 08, 2023 | If Budget is not adopted in May - Adopt Budget Make Appropriations |
| June 30, 2023 | Submit Documents to County Clerk |

**Next meeting: May 11th, 2023 – 9am
Budget Hearing and Board Meeting**