



Twin Rocks Sanitary District
 PO BOX 69
 Rockaway, OR 97136

Agenda for Board Meeting
 Board Meeting June 8, 2023

Board Members

- 1) Richard Seward V/C
- 2) Joann Baker Secretary
- 3) Jerry Berndt Treasurer
- 4) Ron Hemberry Budget Officer/Chairman
- 5) Jerry Stanfill Board Member

Staff

- Joe Nemeyer, Plant Operator
 Cory Perkins, Plant Operator
 Jennifer McHugh, Office Manager

MEETING CALLED TO ORDER _____ – Roll Call

- **Presenting Award to Richard Seward – Retiring from the Board**

MINUTES: Read Minutes for **May 11th, 2023** – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – Checks # **5075 - 5097**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Cory)--

Old Business:

- **Budget** - Prepare LB-50, submit to county
- **Electronic Billing – April Quarter** and Financial Reporting –Jennifer
- **Update on Internet Project**

New Business:

- **Election Results**
- **SDIS Best Practices**
- **Website Solutions**
- **Employee Health Insurance**

Correspondence: Email from Tillamook County on Rip Rap

STAFF REPORT

Plant Manager -- Update on Blower Project

Office Manager—

Board Concerns--

Twin Rocks Sanitary District Budget Calendar 2023/24

Twin Rocks Sanitary District is a Drug Free Work Place and an Equal Opportunity Employer and Provider. Discrimination is prohibited by federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington DC, 20250

Budget Committee - Richard Seward, Joann Baker, Jerry Berndt, Ron Hemberry, Jerry Stanfill

Budget Officer – 3/9/23 vote – Ron Hemberry

Budget Developers – Jennifer McHugh, Dena Singer (our cpa)

Appointees – Public Committee – Carla Albright, Troy Taylor, George Baker, Mike Kingsbury

February 16, 2023	Prepare Draft of proposed Budget – Budget prep
March 9, 2023	Appoint Budget Officer & Appoint Budget Committee
March 20th	Publish 1st Meeting Notice for April Budget meeting - Publishing 3/28/23 & 4/4/23
April 10st	Publish 2nd Meeting Notice for May Budget Hearing - Publishing 4/23/23 & 5/6/23
April 13, 2023	Budget Committee Meeting at 9 AM & Approve proposed Budget
April 24th	Publish LB-1 for the Budget Hearing – May 11 - Publishing 5/1 or 5/8
May 11, 2023	Budget Hearing 9 AM and Adopt Budget
June 08, 2023	If Budget is not adopted in May - Adopt Budget Make Appropriations
June 30, 2023	Submit Documents to County Clerk

Next meeting: July 13th, 2023 – 9am